

Invitation of quotation
for
Supply of Psychological Equipment for Model
Early Intervention Centre (MEIC)

At

All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admin/Gen/09-08/2022-AIIMS.JDH

Inquiry Issue Date : 17th June, 2022

Last Date of Submission : 27th June, 2022 at 03:00 PM.



All India Institute of Medical Sciences, Jodhpur

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Invitation of quotation for Supply of Psychological Equipment for Model Early Intervention Centre (MEIC) at AIIMS Jodhpur

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of Psychological Equipment for Model Early Intervention Centre (MEIC) for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 27.06.2022 03:00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

“QUOTATION FOR SUPPLY OF PSYCHOLOGICAL EQUIPMENT FOR MODEL EARLY INTERVENTION CENTRE (MEIC) AGAINST INQUIRY NO. ADMN/GEN/09-08/2022-AIIMS.JDH” DUE ON 27.06.2022 03:00 PM”

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
 - The firm shall have valid GST No.
 - **The firm should not be black listed by any Govt. Agency/Dept.**

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- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) **Delivery Period** – within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

2. Special Terms & Conditions:

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **Catalog must be attached with quotation for technical evaluation.**
- C) **The supplier may be asked to arranging demonstration of their Psychological Equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**

Deputy Director (Admin)

Encl.: Annexure 1 (Specification)
Annexure 2 (Format of price bid)

Annexure 1

S. No.	Particular	Specifications	Qty.
1.	<p>Bayley-III Screening Test Complete Kit Includes; Manual, Stim Book, Picture Book, Record Forms 25 Packs.</p>	<p>*Bayley-III Screening Test Complete Kit Including Manual, Stimulation Book, Picture Book, Record Forms 25 Packs TECHNICAL SPECIFICATIONS Name: BAYLEY-III Screening Test Used: for Screening for developmental delay Age group: 1 month to 42 months Other characteristics</p> <ul style="list-style-type: none"> • To determine if a child is "on track" developmentally or if further, more comprehensive Assessment is needed. • It takes total of 10 to 20 minutes to administer this test; • It is an individually administrated test; • It assess cognitive, language and motor development, fast and easy administration using • Selected items from full Bayley-III battery Child-friendly with playful activities, cut scores • According to age. 	01 Nos.
2.	<p>Bayley Scales of Infant and Toddler Development Complete Test (Bayley-4 Complete Test Age Range:</p> <ul style="list-style-type: none"> • 16 days to 42 months • Administration Time: 15–25 minutes • Cut-scores by age for Cognitive, Language, and Motor Scales 	<p>a) Assesses infant and toddler development across five scales: Cognitive, Language, Motor, Social–Emotional, and Adaptive Behaviour. b) Assessment of the Cognitive, Language, and Motor domains is accomplished by administering structured items to the child, and engaging the caregiver to support responses where appropriate. c) kit should contain: I. 1 administration manual (329 pages: illustrations; 28 cm) II. 1 stimulus book: chiefly colour illustration; 25 x 28 cm) III. 1 technical manual (163 pages: illustrations, maps; 28 cm) IV. 1 Observation Checklist: 1 yellow pegboard, 1 puzzle board (pink and blue), 25 Cognitive, Language, and Motor Record Forms, 25 Motor-Response Booklets, 25 Social-Emotional and Adaptive-Behaviour Questionnaires, 25 Caregiver Reports. V. Manipulatives Set 1: 1 bell, 2 red crayons, 2 yellow pencils, 1 red shoe lace, 1 bottle without lid, 1 pink rattle, 2 rings with string, 1 blue stepping path (with measurements), 1 large ball (colour varies), 1 children's book (Clifford's</p>	01 Nos.

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		<p>Peekaboo), 1 red plastic piggy bank, 1 set of coins, 4 red blocks with holes, 1 small ball (colour varies), 8 red blocks without hole, 6 Lego blocks (red, green, blue, and yellow).</p> <p>VI. Manipulatives Set 2: 2 spoons, 2 plastic cups, 16 plastic pegs (red, blue, and yellow), memory cards set A, memory cards set B, 1 cat puzzle, set of three ducks (blue, with 1 weighted), blue flat block set (5 square, 4 round), 1 set of three red blocks, 1 baby doll.</p> <p>VII. Manipulatives Set 3: 1 mirror, 1 clear open end box, 1 yellow duck, 3 small circle blocks (red, yellow and blue), 6 large circle blocks (green yellow, red, blue, and black, 1 red sleeve with button, 1 car, 3 puzzles (ball, ice cream cone, dog), 1 comb.</p> <p>III. Packed in suitcase 37 x 50 x 25 c</p> <p>d) Bayley-IV: Publisher: Bloomington, MN: NCS Pearson; Fourth edition. Creation Date 2019; Edition</p>	
3.	Vineland – III Adaptive Behaviour Scales third edition	<p>Vineland Adaptive Behavior Scales Third Edition</p> <ul style="list-style-type: none"> • Vineland-3 by Sara S. Sparrow, PhD , Domenic V. Cicchetti, PhD , Celine A. Saulnier, • Vineland Adaptive Behaviour Scales Third Edition • Use: Leading instrument for supporting the diagnosis of intellectual and developmental disabilities. • Vineland-3 not only aids in diagnosis, but provides valuable information for developing educational and treatment plans • It can also be used for assessment of autism spectrum disorder, Genetic disorder and other Development evaluations 	01 Nos.
4.	Dyslexia Early Screening Test: 4-6 years (DEST)	-	01 Nos.

Note: -

- ❖ **Catalog/ Brochure must be attached for Technical Evaluation.**
- ❖ The supplier may be asked to arranging demonstration of their Psychological Equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

[On the letterhead of firm]

ANNEXURE “2”
PRICE BIDFORM

To,

Deputy Director (Admin),
AIIMS, Jodhpur.

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. “**QUOTATION FOR SUPPLY OF PSYCHOLOGICAL EQUIPMENT FOR MODEL EARLY INTERVENTION CENTRE (MEIC) AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/09-08/2022-AIIMS.JDH**” DUE ON **27.06.2022 03:00 PM** for Supply of Psychological Equipment for Model Early Intervention Centre (MEIC) at AIIMS Jodhpur”.
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty.	Quoted Make	Price/Unit Exclusive of GST (INR)	GST/Other Taxes	Price/ Unit Inclusive of GST (INR)	Total Cost Inclusive of GST (INR)	MRP
1.	Bayley-III Screening Test Complete Kit Includes; Manual, Stim Book, Picture Book, Record Forms 25 Packs. <u>Specification:-</u> As per annexure – 1	01 Pcs.						
2.	Bayley Scales of Infant and Toddler Development Complete Test (Bayley-4 Complete Test Age Range: <ul style="list-style-type: none"> • 16 days to 42 months • Administration Time: 15–25 minutes • Cut-scores by age for Cognitive, Language, and Motor Scales <u>Specification:-</u> As per annexure – 1	01 Pcs.						
3.	Vineland – III Adaptive Behaviour Scales third edition <u>Specification:-</u> As per annexure – 1	01 Pcs.						
4.	Dyslexia Early Screening Test: 4-6 years (DEST) <u>Specification:-</u> As per annexure – 1	01 Pcs.						

Note:-

1. The Bidder must quote only single Make & Model.

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2. The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.
3. Catalog must be attached with quotation for technical evaluation.
4. The supplier may be asked to arranging demonstration of their Psychological Equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date _____

Place _____

(Name) _____

Name of Firm/Company/Agency _____

GSTIN No.: _____

Bank Name:- _____

Bank Account No.: _____

IFSC Code:- _____

Branch Name: _____

Phone No. _____

Email: _____

(Signature of Authorized Person) _____

Seal: _____